

**Western Wayne County Fire Department Mutual Aid Association  
Meeting Minutes**

**October 20, 2016**

Attendance:	Northville Twp – Siegel, Marcotte
Belleville - Loranger	Novi - Johnson
Canton – Meier	Plymouth City – Ott, Westfall
Dearborn – Murray, Thorington, Jent, Hamdan	Plymouth Twp - Phillips
Dearborn Heights – Brogan	Redford Twp - Absent
Detroit Metro Airport – Absent	Romulus – Romulus
Farmington Hills – Panoushek	Van Buren – McNally
Garden City - Harman	Wayne-Westland – Stradtner
Inkster – Hubbard	
Livonia - Whitehead	Guest(s): The AccuMed Group (Lynn Kell), Mich
Melvindale - Murray	Fire Training Consultants (John Smilnak), CWW
Northville City – Ott, Westfall	(Jordyn Selek)

**Hosting Agency: Chief Joseph Murray and the Dearborn Fire Department.**

Motion to approve previous meeting minutes: Plymouth Chief Dan Phillips, seconded by Dearborn Heights Chief Dave Brogan, motion carried unanimously.

**Regular Business Meeting**

- A. Round table introductions. 12:17pm
- B. Any additional items for the agenda to be named.
  - o None
- C. Recognition of hosting agency and comment from the host –
  - o Accumed – Lynn Kell

**Public Comments**

- A. Public comments pursuant to the Open Meeting Act.
  - a. None

**Report of Officers**

- A. President Murray
  - 1. Regional Grant Ballistic PPE/Blue Card
    - a. Dave Brogan reminded everyone if you are participating, get your data to Lisa Martin ASAP.
  - 2. Lexipol Discussion
    - a. Joe Murray asked Charlene to extend subscription through January
      - i. Then the Association will vote in Jan 2017 if we continue as a GRP, or go as individuals
    - b. Jeff Johnson reported that Jennifer is the regional rep and does the training – training is available on-line. Jeff Johnson reminded everyone that it is a lot of

up-front work – so you should assign someone to be the point person and organizer.

- c. Jeff Johnson also reported that Rich Marinucci had worked with them for a substantial discount for the group at \$30,000. Group - new renewal rate will be \$45,000, but that is still a 40% discount. Jeff did not know what the individual invoices that you all received looked like. Individual will probably be pricier.
  - d. Joe Murray stated that Dearborn Fire Dept uses it – but acknowledges that it is labor intensive.
  - e. Joe Murray encouraged the WW Chiefs to go back to your departments and test it – get a feel if its going to be good for your department or not.
  - f. Joe Murray reminded everyone that we will review in January, and decide what we will do.
  - g. Jeff Johnson will try and set up a couple of trainings
  - h. Dan Phillips also offered to assist anyone who needs help.
3. Plante Moran “Agreed Upon Procedures” Audit Update – Joe Murray provided an update.
    - a. At the last meeting, the Association approved to perform an “Agreed Upon Procedures” audit, and contracted with Plante Moran.
    - b. Linda Stone and Chief Mike Evans are working together on it.
  4. DTE Ruling – Joe Murray gave an update:
    - a. More of an FYI for cost recovery, there is just a ruling for DTE that came back. Cost recovery for Lines down or emergencies due to DTE stuff, DTE has not been paying. A case that went to court, suing DTE for loses, and won. Will push more info as it comes out.
  5. November Meeting
    - a. In last few years canceled due to hunting season, what does the group want to do? Did an informal raising of hands
      - i. Chief Ott motioned to cancel, Whitehead seconded – motion carried
  6. Christmas Party
    - a. Will be with downriver as annual joint event. More info to come.
- B. Vice President Besson (Excused due to MAFC conference)
1. Porta-Account Update (Provided via communication).
    - a. Sent info for Joe Murray to discuss – new quote is needed
    - b. Working on potential funding source
- C. Secretary Jeff Johnson reported:
- Winding down year, hoping to have local MABAS agreements completed.
  - Westland has a new Fire Chief – introduced Michael Stradtner. Mike Reddy is now Deputy Mayor.
- D. Treasurer Mike Evans (Excused due to MAFC conference)
1. Treasurer’s Report - Chief Joe Murray reported the fund balances as reconciled against the Sept 2016 bank statements.
    - a. Checking account - \$72,835.20
    - b. Savings account - \$61,593.77

- c. Investment account - \$135,208.84  
Motion to approve financial report by Dave Allison, seconded by Dan Phillips, motion carried unanimously.
- 2. Overdue Invoice-
  - a. incident - Northville City River Contamination 06/02/2014 21,655.55
  - b. incident - Romulus Tanker Rollover 01/28/2016 9,127.68
  - c. z-Charter Township of Redford 06/08/2016 7,319.82
  - d. z-City of Westland 06/09/2016 11,250.34
  - e. MFFTC 11/09/2016 3,465.00

### **Report of Committees and Task Groups**

- A. Conference of Western Wayne Report given by Chief Catherine Harman and Jordyn Seleck:
  - a. Thanks for supporting the recent business dinner
  - b. Next meeting Nov 4<sup>th</sup> in Huron Township
  - c. Couple things in Lansing
    - Lots going with Narcan –
      - push to get in schools - Michigan Assoc School Boards is okay with it
      - Also a bill for Pharmacists to have scripts on hand
      - Watching to see if there is any standard training formats for all these new people getting Narcan
  - d. 911 “new 911” items like pictures of scene for you before you get there
  - e. Cell phone 911 proposed bill, looking for sponsor, to get fund established to assist in these things
  - f. Linda will send out program AFG stuff electronically ASAP.
- 2. Attended CWW Business Leadership Dinner.
- B. Emergency Management
  - 1. Port-a-Count Update reported provided electronically via Email from Chief Dan Besson.
- C. EMS and HEMS (Chief Ott and Chief Phillips)
  - 1. Chief Ott reported – End of Sept had annual meeting – nothing to share pertinent to this group.
- D. Training Report - Chief Joe Murray and Chief Dave Brogan reported:
  - 1. CTC Updates
    - a. Fiduciary part of that is taken care of. If you need reimbursement – get with Joe Murray.
    - b. For next year, you need to get applications in by Sept 17<sup>th</sup>.
      - Joe says there have been very few applications, so he encouraged everyone to apply. Get in the training class applications ASAP.
  - 2. November 17 deadline for training requests. Please see email.
  - 3. Upcoming training courses from the floor.

## E. Special Operations Reports

### 1. HazMat Report - Chief Shadd Whitehead reported:

- a. Call from MSP, there is a level A drug lab team. Asked about a Hazmat team to provide them with DeCon. Specific to Carphentenal – its so toxic, they need help setting up decon. Shadd and lots of folks have gone back and forth. They want our team to do it for them. They understand cost recovery piece.
- b. It would be a select group created to support them. 5 guys, one unit.
- c. Whitehead and Ott will look to create a simple Doc of details regarding the agreement
- d. Hopefully it will only be utilized a couple of times. It may not be in Wayne County.
- e. Shadd will put out more info to chiefs ASAP.
- f. They have asked for some training, Nov 7th – Shadd has coordinated training.

### 2. MUSAR Report

## F. Mutual Aid Box Alarm Report – Chief Jeff Johnson reported:

### 1. Attend meeting in Lansing.

- a. Subsequent to that meeting had a regional MABAS meeting – more discussions about “out of Division” items
- b. Discussed Task Force 1 – getting kicked out of airport. Mentioned new MOB building.
- c. Communications update – access to others box cards etc, more to come

## G. Other Chief Association Reports

### 1. Downriver Fire Mutual Aid Group

- a. Submitting a Regional Grant for fire hose.
- b. Lincoln Park Chief update. (Moved to Iowa – became chief out there)

### 2. Southeastern Michigan Fire Chiefs - Joe Murray reported

- a. Minutes went out to all members electronically
- b. Nov 10<sup>th</sup> next meeting a Cabela’s in Dundee, featuring presentation by Congressman David Trout
- c. Dec 8<sup>th</sup> Holiday party in Eastpointe.

### 3. Michigan Association of Fire Chiefs

- a. Communication from Chief O’Brian regarding Fire Academies
  - Feb 28<sup>th</sup> winter work shop in conjunction with March 1<sup>st</sup> vendor show in Novi.
  - Changes in testing of FF1 and 2 tests, also some funding updates

### 4. International Association of Fire Chiefs – Nothing to report.

## H. Passport Accountability that was passed out.

1. Dan Phillips made a motion to support – Brian Loranger seconded – carried. Joe Murray will get it in a finalized form and get to Chiefs ASAP.

## I. Shadd Whitehead talked about a new grant they sent in to the UAV special operations. Can be used for any fire department. If get, guys will have to go to special school to be certified.

- J. Shadd Whitehead thanked the chiefs for allowing them to send 4 guys to the USAR squad officer training.
- K. Shadd Whitehead did meet with Fire Marshal Secontine – some departments are not reporting some stats in NFIRS.

#### **Old Business**

- A. Accountability Project - Chief Whitehead provided a brief report.
- B. MDTIMCC - No report

#### **New Business**

- a. Motions- Next Month Meeting
  - i. CTC applications & grant funding – Western Wayne applied to send members (2 from each community to Northern Chiefs conf in Petoskey the week of July 10. 2017)
    - 1. Motion was made for this Association to pick up hotel cost for 1 member from each community Dan Phillips motioned, Dave Allison supported – motion carried unanimously.
      - a. Will set a date, if there are still opening after that date, will open again to fill slots.

**Next Meeting will be held in December, hosted by the Downriver Association. Details to follow ASAP.**

**Adjournment – 1:15pm**