**Western Wayne County Fire Department Mutual Aid Association**

**Meeting Minutes**

**March 16, 2017**

**Northville Twp Fire Dept**

Present:

Belleville – Loranger

Canton – Stoecklein, Strassner

Dearborn – N/A

Dearborn Heights – Badalow

Detroit Metro Airport – Evans, Ellis

Farmington Hills – Unruh, Panoushek

Garden City – Harman

Inkster – Hubbard

Livonia – N/A

Melvindale – N/A

Northville City – Ott, Westfall

Northville Twp – Siegel, Hughes, Marcotte

Novi – Johnson

Plymouth City – Ott, Westfall

Plymouth Twp – Phillips

Redford Twp -N/A

Romulus – Krause

Van Buren – McInally

Wayne – Stradtner, Gilstorff

Westland – Stradtner, Harder

Guest(s): Denny Hughes (Belfor), John Smilnak (MI Fire Training Consultants), Craig Poike (Apollo)

Regular Business Meeting – Vice President Chris Stoecklein opened today’s meeting up at 11:55AM

1. Round table introductions
2. Any additional items for the agenda to be named – N/A
3. Recognition of hosting agency and comment from the host. Chief Brent Siegel welcomed everyone to Northville Twp.

Public Comments

1. Public comments pursuant to the Open Meeting Act. – No comments

Report of Officers

1. President Murray(absent, due to NFA) sent his report electronically to Stoecklein:
	* Spoke with State Fire Marshal regarding CTC funds & issues. Looking to split funds between MABAS divisions of Wayne County. Oakland County has done similar with success. Will continue to follow up. Reallocation has been completed and notices sent out. Discussion followed on the allocation of previously approved classes, and the length of time it takes to pay out.
	* NFIRS Reporting - Mike Evans followed up with a couple members within our Association who were on the SFM’s non-compliance list.
2. Vice President Stoecklein provided an update on the MDOT committee transition from Besson, as he is now the representative.
3. Secretary Johnson –
	* Johnson asked the members to review the current membership roster, and make any changes. He will forward the updated roster ASAP.
	* Johnson requested a motion to approve the minutes from last month’s meeting. Motion to approve by Dan Phillips, supported by Chuck Hubbard. Motion carried.
4. Treasurer Evans
5. Treasurer’s Report – Evans provided today’s financial report:

Checking Account - $54,777.69

Savings Account - $204,476.77

Overdue Invoice Status Updates

* Northville City- River Contamination (06/02/2014)- $21, 655.55 – Steve Ott provided an update.
* Romulus-Tanker Rollover (01/28/2016)- $9,127.00 – Kevin Krause provided an update on this overdue invoice, and the efforts of his community.

Report of Committees and Task Groups

1. Conference of Western Wayne – Chief Harman provided a brief report. Plante Moran performed their annual audit, which was found to be without issue. Update on 911 surcharge funding status. Mentioned legislation, especially tax exemption status request. OPEB task force and asked us to remain diligent in our respective communities. Smart meters and opt-out options.
2. Emergency Management – No report.
3. EMS and HEMS –

HEMS - Chief Ott reported that the Board of Trustees executive meeting back in February.

* Law enforcement possession and usage of Narcan.
* Physician’s review group – Ott provided information on a recent transport of a pronounced patient, and the resulting issues. Suggests that we obtain the medical examiners case number, to give to the emergency department in an effort to streamline the process involving morgue.

 EMS - Dan Phillips had nothing to report

1. Training Report
	1. CTC Updates – Nothing new to report at this time.
	2. Upcoming training courses from the floor.
		1. Dearborn Heights April dates for Drivers Training. Intending to host FO 3 & building construction classes in the future.
		2. Northville/Plymouth is starting a Company Officer class on April 1st. Register via SMOKE.
		3. Brownstown is hosting co-req’s (5 courses) at the end of April.
	3. See Table for copies of upcoming class flyers.
2. Special Operations Reports
	1. HazMat Report – N/A
	2. MUSAR Report – N/A
3. Mutual Aid Box Alarm Report – Chief Jeff Johnson attended the recent MABAS executive board back on March 1st in Novi. He summarized the following:
	1. NFIRS has seen a distinct increase (from 49% to 82%)
	2. Fireworks sales & permits. The BFS will be handling all inspections for this year, and will rely heavily on PD’s for enforcement.
	3. Instructor MOU’s – need to be returned ASAP.
	4. MABAS divisions – six new divisions are coming into the system, including Detroit.
	5. Credentialing process is being finalize.
	6. New MOB update – ground breaking ceremony will be published ASAP.
	7. Continue to promote and brand MABAS & MiTF1
	8. MiTF1 is attending a large-scale drill in Indianapolis in May.
* PSAP Training April 28th at NOMADS. Jon Unruh provided details on the dispatch training. Go-Live date is May 8th. He encouraged everyone to review their box cards, and make sure they are up-to-date. Mike Evans stressed the importance of having your dispatchers attend this training. Unruh commended the airport for their commitment to this endeavor.
* Airport Drill – Mike Evans provided details on the annual training event. May 16th. More to come.
* Talk Group – annual re-templating / re-programming is offered for free by the state. Unruh suggested that everyone take advantage of this service.
* Knox Box – Stoecklein asked the membership (by a show of hands) if they’ve mounted their equipment.
1. Other Chief Association Reports
	1. Downriver Fire Mutual Aid Group – Mike Evans said they continue to work on their Accountability. They voted last month to go back to using a numbering system for equipment / apparatus. Mike Evans did say that the emergency call button system was tested recently, and worked as expected. Discussion followed on the expensive piece of equipment required for that emergency alert to work like Evans explained.
	2. Southeastern Michigan Fire Chiefs – Mike Evans reported:
		1. Recent March 1st expo was very successful.
		2. Next general membership meeting will be held Thursday, April 13th at Stahl’s Automotive Museum in Chesterfield.
		3. The Executive Board is concerned about low attendance during the general membership meetings. Evans asked for feedback from this group. Discussion followed.
	3. Michigan Association of Fire Chiefs – July 11-12, 2017 in Petoskey.
	4. International Association of Fire Chiefs – Fire Rescue International held in Charlotte, NC. July 25-29.
2. Old Business
	1. Fit Machines – Jeff Johnson will follow up and move forward with the purchase.
	2. Contract with Stone Productions – renewed and signed.
	3. CSX rail issue – Kevin Krause provided details with blockages. He requested that you continue to record data and send it to him. If possible, get the train number and the duration of the blockage.
3. New Business
	1. QAAP – Stoecklein reported on this topic, as this is a serious issue. He provided background on the legislation. He provided details and its possible effect on fire service. More to come, as this is a very hot topic. Discussion followed.
	2. Motions – N/A
4. Good of the Order
	1. Willow Run recent plane crash – Mike Evans provided details on last week’s crash. NTSB commended Evans on the incident and how it was handled.
5. Next Meeting
	1. Hosted by Belleville Fire Dept. Thursday, April 20th. 11:30AM. Meeting will be held at Van Buren’s Fire Station #2.

Adjournment – 1:02PM